



JOB OPENING

(Internal & External Job Posting)

CREW SUPERVISOR I

Community Services Department

Salary Range: \$2,534 - \$3,086

Application Deadline: Open Until Filled

Under the supervision of the Work Experience Supervisor, trains and directs youth and/or adult laborers in grounds maintenance, weed abatement, curb painting, hydrant painting, public facilities painting and other related duties as assigned.

REPRESENTATIVE DUTIES

- Instructs youth and/or adults in a variety of proper maintenance techniques and skills.
- Instructs unskilled youth and/or adults in the use of power and hand tools.
- Assists youth and/or adults in the development of good work habits.
- Plans for youth and/or adult training in all aspects of the working environment including time management, safety on the job, communication skills, good attendance, and other basic job skills.

TRAINING AND EXPERIENCE

- High School Diploma or GED Certificate.
- Must have a minimum of one (1) year supervisory experience, preferably with young and/or disadvantaged adult workers.
- Must possess a valid California Driver's License and good driving record
- Ability to use power tools and teach others how to use them.
- Knowledge of standard painting methods, including how to use an industrial paint sprayer.
- Knowledge of and ability to teach and demonstrate safe work habits.
- Knowledge of basic ground maintenance techniques.
- Ability to follow oral and written instructions.
- Ability to do minor tree trimming and weed abatement.
- Ability to do curb painting.
- Ability to relate to, mentor and work well with high school dropout youth and/or disadvantaged adults.
- A degree of fluency in Spanish is desirable.
- Basic computer literacy in Internet and Microsoft applications is highly desired.

APPLICATION PROCESS:

Interested applicants must submit a complete application packet with the following documents in order to be considered:

- 1) Cover Letter
- 2) Resume
- 3) LA Works Job Application** (identifying the title of the position)

An LA Works job application can be downloaded at <http://www.laworks.org>.

Please mail, fax, or email your complete application packet to:

LA Works- Human Resources
5200 Irwindale Avenue
Irwindale, CA 91706
(626) 962-0064 (fax)
Email: hr@laworks.org



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***NOTE: LA Works will not accept an application without a cover letter or resume. A complete packet must include all three documents for consideration. If you are applying for more than one position, please include all three documents for each job announcement.